

# ARID ZONE ECOLOGY FORUM

## GUIDELINES FOR PAPER AND POSTER ABSTRACTS

**Title (In Title Case, Arial Narrow, Bold, 14 points, Centred)**

**Initial. Surname<sup>1,2</sup> & Initial. Surname<sup>2</sup> (Arial Narrow, Bold, 12 Points, Centred)**

1. Address 1 (Arial Narrow, 10 Points, Centred)
2. Address 2 (Arial Narrow, 10 Points, Centred)

Abstract must be no longer than 350 words. No figures, graphs or tables are to be included in the abstract.  
Text: Arial Narrow, 12 points, justified alignment.

### Please note:

- Should the abstract not conform to these guidelines, an e-mail will be sent to the author requesting the author to re-submit the abstract in line with these guidelines, should no further abstract be forthcoming; the non-conforming abstract will be omitted from the Programme.
- Abstracts not received by the deadline date set out in the 1<sup>st</sup> Announcement and the Registration Form will be omitted from the programme.
- The AZEF committee will not edit or review any data/information presented in the abstracts.

Should you have further queries please contact Kirsten Mahood

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E-mail: [Kirsten@enviroforest.co.za](mailto:Kirsten@enviroforest.co.za)

## GUIDELINES FOR POSTER PRESENTATIONS

In order to ensure the maximum dissemination of information presented in posters, each poster author will have an opportunity to give a **five minute** oral presentation to summarize the findings outlined in his/her poster. A maximum of **three PowerPoint slides** (or the like) may be used. The slides should emphasize the main aims, results and conclusions. And could be done in that way slide 1: aims/ objectives, slide 2: results if any slide 3: concluding points recommendations.

Posters should remain on the poster boards for the duration of the conference.

### PLEASE CONSIDER THESE HINTS:

1. You will be responsible for putting up your poster and only prestik or doubled-sided tape will be allowed.
2. All poster contents should be legible/visible at 1,5 m.
3. Keep it simple, with clear pathways. Use figures rather than tables.
4. Text should be kept to a minimum.
5. The poster should be eye-catching and stimulating.
6. A viewer should be able to read and understand the poster in less than two minutes.
7. Maximum size: Width 800 mm - Height 1200 mm (A0 size).
8. Include your name, affiliation and acknowledgements on the poster.